



handbook



Walker Memorial Academy is accredited by the Middle States Association, National Council for Private School Accreditation and the Seventh-Day Adventist Church North American Division.

Walker Memorial Academy Introduction

Walker Memorial Academy holds a proud history that spans over several decades. The academy was founded in 1947, laying its foundation for excellence in education. Since its establishment, Walker Memorial Academy has strived to provide a Christ-centered education that nurtures both academic and spiritual growth.

In the early 1980s, recognizing the importance of early childhood education, Walker Memorial Academy expanded its offerings to include a kindergarten program. This addition allowed the academy to cater to students from the foundational stages of their education, ensuring a comprehensive and seamless learning experience.

Over the years, Walker Memorial Academy has achieved accreditation from esteemed educational associations, including the Middle States Association of Colleges and Schools, the Florida Association of Non-public Schools, the Seventh-day Adventist Board of Regents, and the National Council for Private Schools. These accreditations serve as a testament to the academy's commitment to maintaining high academic standards and providing a quality educational environment for its students.

Embracing the Christian faith as a guiding principle, Walker Memorial Academy seeks to integrate Christian values and teachings into every aspect of the educational journey. The academy strives to instill moral and ethical values in students, fostering their personal development and encouraging them to make a positive impact on their communities.

With a focus on academic excellence, character development, and spiritual growth, Walker Memorial Academy continues to uphold its mission of providing a Christ-centered education. The academy remains dedicated to preparing students for success in their future endeavors while nurturing a deep sense of faith, service, and compassion.

The Mission of Walker Memorial Academy

The mission of Walker Memorial Academy is to educate the whole student within a Christian context, emphasizing the spiritual, mental, social and physical development. Our Christian ministry exists to cultivate our students in nurturing their personal relationship with Jesus Christ, in generating a passion for academic excellence, in fostering positive social skills, and glorifying God through a life of service, and in creating a desire for healthy living and physical well-being.

Vision

Walker Memorial Academy is a Christian educational institution that uses innovative and engaging academic practices founded on Biblical principles to teach students through a safe and nurturing environment that prepare them to serve God and service to others.

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Walker Memorial Academy School Attendance Policy

At Walker Memorial Academy, we recognize the importance of regular attendance in promoting academic success, fostering a positive learning environment, and preparing students for future responsibilities. This attendance policy applies to all students enrolled in grades K-12.

1. Attendance Expectations:

a. **Regular Attendance:** Students are expected to attend school every day unless they have a valid reason for absence, such as illness, medical appointments, or family emergencies.

b. **Punctuality:** Students are expected to arrive at school on time. Tardiness disrupts the learning process and can result in missed instruction.

2. Absences:

a. **Excused Absences:** Absences due to illness, medical appointments, family emergencies, religious observances, and other valid reasons with proper documentation will be considered excused.

b. **Parent/Guardian Notification:** Parents/guardians are responsible for notifying the school about their child's absence before the start of the school day. This notification can be in the form of a written note, phone call, or electronic communication.

3. Make-Up Work:

a. **Missed Assignments:** Students who have excused absences are generally allowed to make up missed assignments and assessments. It is the student's responsibility to communicate with their teachers to obtain any missed work.

b. **Extended Absences:** In the case of extended absences due to medical reasons or other circumstances, parents/guardians are encouraged to contact the school in advance to make appropriate arrangements for continued learning.

4. Truancy:

a. **Unexcused Absences:** Unexcused absences are absences without a valid reason or proper documentation. Truancy is a serious offense and may result in disciplinary consequences.

b. **Truancy Interventions:** Walker Memorial Academy employs interventions to address truancy, such as parent/guardian conferences, counseling, academic support, and collaboration with external agencies if necessary.

5. School-Initiated Absences:

a. **Field Trips and School Events:** Attendance at school-sponsored field trips and events is considered mandatory, and students are expected to participate unless there are exceptional circumstances.

b. **School Closures:** In the event of inclement weather, natural disasters, or other emergencies, the school may be closed. Parents/guardians will be promptly notified through appropriate channels (e.g., phone calls, emails, website updates) regarding school closures.

6. Attendance Monitoring and Reporting:

a. **Recording Attendance:** Teachers or designated staff members will record student attendance daily and maintain accurate records.

b. **Reporting:** Attendance reports will be communicated to parents/guardians periodically, highlighting any concerns regarding their child's attendance.

7. Attendance Support:

a. **Communication and Collaboration:** Walker Memorial Academy encourages open communication and collaboration between parents/guardians, teachers, and staff to address attendance concerns and provide necessary support to improve attendance.

b. **Support Services:** The school may offer support services, including counseling, mentoring, and academic assistance, to help students overcome barriers to regular attendance.

8. More than 10 unexcused absences per semester in a high school class may result in a student losing credit.

It is our goal at Walker Memorial Academy to promote a culture of regular attendance, responsibility, and accountability. By working together with students, parents/guardians, and staff, we aim to ensure that each student has the opportunity to succeed academically and reach their full potential.

Walker Memorial Academy Attendance Expectations

Regular attendance is crucial for academic success and overall student development. At Walker Memorial Academy, we emphasize the importance of consistent attendance to maximize learning opportunities and promote student achievement. This policy applies to all students and includes specific provisions regarding state-provided scholarships, retention, college visits, and mandatory attendance at music programs.

1. General Attendance Expectations:

a. **Regular Attendance:** Students are expected to attend all scheduled classes and arrive on time. Regular attendance ensures active participation in classroom activities and promotes a productive learning environment.

b. **Parent/Guardian Notification:** Parents/guardians are responsible for notifying the school of any student absences. This notification should be provided promptly, preferably before the start of the school day, through appropriate channels (e.g., written note, phone call, electronic communication).

2. State-Provided Scholarship:

a. **10 Percent Rule:** Missing more than 10 percent of classes in a semester may jeopardize a student's eligibility for state-provided scholarships. It is essential for students to maintain good attendance to preserve their scholarship opportunities.

3. **Retention and Credit:**

a. **Attendance Impact on Retention:** Students who miss more than 10 percent of classes in a semester may be at risk of retention. The school will evaluate attendance records and academic performance to determine if retention is necessary.

b. **Credit Loss:** Excessive absences, beyond the permissible limit, may result in the loss of credit for the course. Students may need to retake the course to fulfill graduation requirements.

4. **College and University Visits:**

a. Grades 11 and 12: Students in grades 11 and 12 are allowed a maximum of two days per academic year to visit colleges and universities. These visits should be planned in advance, and prior notification to the school is required to ensure proper documentation and make necessary arrangements.

5. **Mandatory Attendance at Music Programs:**

a. **Music Program Attendance:** Attendance at music programs, such as concerts, recitals, or performances, is mandatory for all students involved in music programs or enrolled in related courses. These events are integral to the curriculum and provide opportunities for students to showcase their talents, collaborate with peers, and develop their artistic skills.

6. **Reporting and Monitoring:**

a. **Attendance Records:** Teachers or designated staff members will maintain accurate attendance records for each student. These records will be regularly monitored, and any concerns regarding attendance will be promptly addressed.

b. **Parent/Guardian Communication:** Parents/guardians will receive periodic updates on their child's attendance. In cases of chronic absenteeism, parents/guardians will be notified and encouraged to collaborate with the school to address the issue proactively.

At Walker Memorial Academy, we recognize that consistent attendance is essential for academic growth and success. By adhering to this policy, students can maximize their learning opportunities, maintain eligibility for scholarships, and fulfill graduation requirements while participating in important extracurricular activities like college visits and music programs.

Walker Memorial Academy Dress Code

At Walker Memorial Academy, we believe that modest and appropriate dress contributes to a positive and respectful learning environment. As a Christian school, we uphold a dress code policy that emphasizes modesty and professionalism. All students are required to wear uniforms, and the following guidelines outline the expectations for attire:

1. General Dress Code:

a. **Modesty:** All clothing should be modest, neither excessively tight nor revealing.

b. **Uniforms:** Students are required to wear the designated school uniforms as specified by the academy. Specific uniform details and guidelines will be provided to students and parents separately.

2. Prohibited Attire: The following items or styles are not allowed as part of the school dress code:

a. **Faddish Extremes:** Extreme or faddish styles that deviate from the established uniform guidelines are not permitted.

b. **Jewelry:** Jewelry is not permitted.

c. **Non-Natural Makeup:** Excessive or non-natural makeup is not permitted.

d. **Hair:** Unnatural hair colors or excessive hair styling that is distracting or disruptive to the learning environment are not allowed. Hair must be clean and present a well-groomed appearance. It must be out of the eyes. For boys the hair must not extend beyond the top of the shoulder. Bizarre or trendy fads in hair styles are not allowed. Hair must be a natural color (black, blonde, brown, red/auburn).

e. **Body Piercing:** Visible body piercings are not permitted.

f. **Tattoos:** Visible tattoos should be covered.

g. **Hats and Sunglasses:** Hats and sunglasses are not to be worn indoors.

3. Swimwear: a. Modesty: For swimming events, girls are required to wear modest one-piece swimsuits, while boys must wear board shorts or appropriate swimwear that maintains a modest appearance.

4. Footwear: a. Closed-Toe Shoes: Students are required to wear closed-toe shoes for safety and practical reasons during regular school days and events.

5. Cold Weather Attire: a. WMA Apparel: In cold weather, students may wear Walker Memorial Academy sweaters, fleeces, or other approved apparel to keep warm.

6. Nails- Natural shade of nail color, short nails.

The dress code is designed to create an atmosphere of respect, professionalism, and focus on academic growth. Students are expected to comply with the dress code policy at all times. Any concerns or questions regarding specific dress code guidelines should be addressed to the school administration.

By adhering to the dress code policy, we aim to maintain a positive and respectful learning environment that aligns with our Christian values and prepares students for success in their educational journey

Dress Code Violations Policy

At Walker Memorial Academy, we believe that adhering to the dress code is essential for maintaining a professional and respectful learning environment. In instances where students are not in compliance with the dress code, the following policy will be implemented:

1. Identification of Dress Code Violations:

- a. **Staff Monitoring:** School staff, including teachers and administrators, will be responsible for monitoring students' adherence to the dress code.
- b. **Notification:** When a dress code violation is identified, the student will be notified by a staff member and informed about the specific violation.

2. Resolution of Dress Code Violations:

- a. **Correction:** The student will be given an opportunity to correct the dress code violation. This may involve adjusting their attire, removing prohibited items, or acquiring the appropriate uniform or clothing item.
- b. **Timeframe for Correction:** The student will be provided with a reasonable timeframe to rectify the dress code violation.
- c. **Parent/ Guardian Notification:** Parents or guardians will be notified of the dress code violation and the subsequent temporary dismissal.

3. Temporary Dismissal:

- a. **Persistent Non-Compliance:** If a student fails to comply with the dress code after being given the opportunity to correct the violation, they may be temporarily dismissed from school until they are deemed to be in compliance.

4. Re-Entry Assessment:

- a. **Re-Entry Process:** Upon returning to school after a dress code violation, the student will undergo a re-entry assessment conducted by a designated staff member. This assessment will determine if the student is now in compliance with the dress code.
- b. **Compliance Verification:** The staff member will verify that the student has corrected the dress code violation and meets all requirements of the dress code policy.

It is essential to note that the purpose of enforcing the dress code policy is to foster a professional and focused learning environment. By addressing dress code violations promptly and consistently, we aim to maintain a cohesive atmosphere that upholds our values and supports academic success.

Parents or guardians are encouraged to familiarize themselves and their children with the dress code policy to ensure compliance. Any concerns or questions regarding the dress code policy or specific violations should be directed to the school administration.

Campus Security Policy

At Walker Memorial Academy, the safety and security of our students, staff, and visitors are of utmost importance. To maintain a secure environment, the following policies are implemented:

1. Video Surveillance:

a. **24-Hour Monitoring:** The campus is equipped with video surveillance cameras in common areas, including hallways, entrances, parking lots, and other strategic locations.

b. **Purpose:** The video surveillance system is in place to deter and detect any unauthorized or suspicious activities, ensuring the safety of individuals and the protection of school property.

2. Restricted Access:

a. **Permission-based Entry:** Access to the campus is restricted to authorized individuals, including students, staff, parents, and visitors with prior permission or identification.

b. **Trespassing Laws:** Florida trespassing laws will be enforced, and any individual found entering the campus without permission may be subject to legal consequences.

c. **Visitor Check-In:** All visitors must check-in at the main office, provide proper identification, and obtain a visitor's pass before accessing the school premises.

3. Emergency Preparedness:

a. **Safety Drills:** Regular safety drills, including fire drills and lockdown drills, will be conducted to ensure preparedness in emergency situations.

b. **Crisis Response Team:** A designated crisis response team comprising staff members will be trained and prepared to handle various emergencies, including natural disasters, medical emergencies, and other security incidents.

4. Reporting Suspicious Activity:

a. **Vigilance:** Students, staff, and visitors are encouraged to report any suspicious activities or individuals to school authorities promptly.

b. **Confidentiality and Non-Retaliation:** Reports will be handled confidentially, and individuals reporting suspicious activity will be protected from retaliation.

By implementing these security measures, Walker Memorial Academy aims to provide a safe and secure environment for everyone on campus. It is crucial for all members of the school community to be vigilant and cooperate with security protocols to ensure the well-being of everyone involved.

Please note that the specific details and procedures related to campus security may be communicated to students, parents, and staff through appropriate channels. Any questions or concerns regarding campus security should be directed to the school administration or designated security personnel.

Walker Memorial Academy Cell Phone Policy

At Walker Memorial Academy, we recognize the importance of maintaining a focused and distraction-free learning environment. To promote academic engagement and minimize disruptions, we have established the following cell phone policy:

1. Cell Phone Check-In:

a. **Procedure:** Students are required to check their cell phones in with their homeroom teacher upon arrival in class. This means that students will surrender their cell phones to their homeroom teacher at the beginning of the day and retrieve them at the end of the day.

b. **Responsibility:** It is the student's responsibility to ensure their cell phone is securely stored with the homeroom teacher during class time.

2. Communication:

a. **School Office Contact:** In cases where students need to make a call home during the school day, they should contact the school office. The office staff will assist in facilitating necessary communication.

b. **Emergency Situations:** In the event of an emergency, students should immediately notify a teacher or staff member, who will ensure appropriate action is taken.

3. Consequences:

a. **First Offense:** If a student is found in possession of a cell phone during class without having checked it in with the homeroom teacher, the phone will be confiscated. The phone will be returned only to the parent or guardian after a discussion about the school's policy.

b. **Second Offense:** A student who violates the cell phone policy for the second time may be required to attend a meeting with their parent or guardian, a school administrator, and potentially a teacher to address the issue and reach an agreement on compliance with the school's policy.

c. **Third Offense:** Continued violations of the cell phone policy may result in more severe consequences, such as suspension or dismissal from Walker Memorial Academy. The specific consequences will be determined based on the severity of the offense and in accordance with the school's overall disciplinary policy.

4. Exceptions:

a. **Special Circumstances:** In certain situations, such as during authorized school activities or with teacher permission for educational purposes, exceptions to the cell phone check-in policy may be granted. These exceptions will be communicated to students in advance, ensuring clarity and consistency.

We believe that this cell phone policy will contribute to a focused and productive learning environment at Walker Memorial Academy. By adhering to this policy, we encourage students to prioritize their academic engagement and maintain respectful classroom interaction

Extra-Curricular Activities Policy

Participation in extracurricular activities at Walker Memorial Academy is an important aspect of a well-rounded education. To ensure that students maintain a balance between academic responsibilities and their involvement in these activities, the following policy has been established:

1. Academic Eligibility:

- a. **GPA Requirement:** Students must maintain a minimum cumulative Grade Point Average (GPA) of 2.0 to be eligible for participation in extracurricular activities.
- b. **Grade Requirements:** Students may not have two D's or one F in any subject to be eligible for participation.

2. Behavioral Eligibility:

- a. Students placed on behavioral probation are not eligible for participation in extracurricular activities. Behavioral probation will be determined after review by the admissions and eligibility committee.

A. Determination of Eligibility:

Evaluation Period: Eligibility for extracurricular activities will be assessed at the halfway point of each academic quarter.

Academic Records: Students' academic records, including grades and GPA, will be reviewed to determine eligibility.

Notification: Students who are found to be ineligible will be notified by the school administration or designated staff members.

B. Duration of Ineligibility:

Continuation of Ineligibility: If a student is found to be ineligible at the evaluation period, they will remain ineligible for the remainder of that academic quarter until the next determination period.

Opportunity for Improvement: Students are encouraged to use this time to focus on their academic progress and work towards meeting the eligibility requirements in the subsequent evaluation period.

C. Determination:

Eligibility Appeals: Students who believe that they have extenuating circumstances that may warrant an appeal to their eligibility status may submit a formal appeal to the school administration.

Review and Decision: The appeals will be reviewed by a designated committee, which will carefully consider the student's academic progress and any relevant circumstances. The committee will make a final decision regarding the student's eligibility.

D. Consequences:

- a. Students on behavioral probation are not eligible to attend off campus trips or participate in extra-curricular activities.
- b. Students on academic probation are not eligible for extra-curricular activities but are eligible for off-campus academic trips. Behavioral and academic reevaluations are done every 4.5 weeks.

Maintaining a balance between academic performance and participation in extracurricular activities is essential for students' overall growth and success. By implementing this policy, Walker Memorial Academy aims to encourage students to prioritize their studies while still offering opportunities for involvement in various extracurricular pursuits. Students and parents are encouraged to review and understand the eligibility requirements outlined in this policy. Any questions or concerns regarding eligibility or the appeals process should be directed to the school administration.

Before and After School Supervision Policy

Walker Memorial Academy recognizes the importance of providing a safe and supervised environment for students both before and after regular school hours. The following policy outlines the guidelines for before and after school supervision:

1. Before School Supervision:

a. **Supervision Start Time:** Before school supervision begins at 7:30 am. Students arriving on campus before this time are expected to wait in designated areas until supervision is available.

b. **Drop-off Procedures:** Parents or guardians are responsible for ensuring that their children arrive on campus at an appropriate time to receive supervision before the start of the school day.

2. After School Supervision:

a. **Regular Dismissal Time:** The regular school day ends at 3:40 pm. Students are expected to make arrangements to be picked up promptly at this time.

b. **Aftercare Option:** Students who remain on campus after 3:40 pm will be placed in aftercare, where they will receive appropriate supervision. Aftercare services may incur additional fees, which will be communicated to parents or guardians separately.

3. Aftercare Fees:

a. **Charges and Billing:** Parents or guardians will be responsible for paying the appropriate fees for aftercare services. The details of the fees, including payment methods and billing procedures, will be provided by the school administration or designated personnel.

4. Student Conduct:

a. **Behavioral Expectations:** Students utilizing before and after school supervision are expected to adhere to the school's code of conduct and behavioral expectations.

b. **Respect for Supervisors:** Students are expected to show respect and cooperation towards the supervisors and staff members providing the supervision.

Ensuring the safety and well-being of students during extended hours is a priority at Walker Memorial Academy. By implementing this policy, we aim to provide a structured and secure environment for students before and after school. Parents or guardians are encouraged to make appropriate arrangements to ensure their child's safety and timely supervision.

Please note that the specific details and procedures regarding before and after school supervision, including any associated fees, may be communicated to parents or guardians separately. Any questions or concerns regarding this policy should be directed to the school administration.

Walker Memorial Academy Leaving Campus Policy

At Walker Memorial Academy, the safety and well-being of our students are of utmost importance. To ensure appropriate supervision and security, we have implemented the following policy regarding students leaving campus:

1. Written Permission:

a. **Requirement:** Students are not permitted to leave the campus during school hours without written permission from a parent or guardian.

b. **Authorization:** Written permission should include the student's name, the date, the reason for leaving, and the parent or guardian's signature. It should be submitted to the main office before the student's departure.

2. Sign-In and Sign-Out:

a. **Procedure:** Students who have obtained written permission to leave campus must sign in and out at the main office. This process helps maintain accurate records of students' comings and goings, ensuring their safety and enabling effective communication in case of emergencies.

b. **Responsibility:** It is the student's responsibility to sign in and out at the main office when leaving or returning to campus.

3. Verification:

a. **Validity of Permission:** School staff may verify the authenticity of written permission by contacting the parent or guardian who provided the authorization.

b. **Identification:** Students may be required to present a valid form of identification upon signing in or out at the main office to ensure accuracy and security.

4. Compliance and Consequences:

a. **Compliance:** Students are expected to comply with this policy at all times. Failure to obtain proper permission or to follow the sign-in and sign-out procedures may result in disciplinary consequences.

b. **Disciplinary Action:** Any student found leaving campus without written permission or failing to follow the sign-in and sign-out process may face disciplinary actions. These consequences may include, but are not limited to, warnings, parental notification, detentions, suspension, or other measures deemed appropriate by school administration.

5. Emergency Situations:

In case of an emergency where a student needs to leave campus immediately, the school administration should be contacted directly. The necessary steps will be taken to ensure the students' safety and address the emergency situation effectively.

We believe that this Leaving Campus Policy will help maintain a safe and secure environment for all students at Walker Memorial Academy. By adhering to this policy, we can ensure proper supervision, accountability, and effective communication with parents or guardians regarding students' whereabouts.

Walker Memorial Academy Policy on Bullying

Definition of Bullying: Bullying is defined as the intentional and repetitive mistreatment of one or more individuals, either physically, verbally, or emotionally, with the intention to harm, intimidate, or dominate them. It involves an imbalance of power, where the bully uses their strength, popularity, or influence to target and control the victim. Bullying can occur in various forms, such as physical aggression, verbal insults, spreading rumors, social exclusion, cyberbullying, or any other behavior that causes distress or harm to another person.

Consequences of Bullying: At Walker Memorial Academy, bullying is taken very seriously, and it is our commitment to creating a safe and inclusive environment for all students. Any act of bullying, regardless of its form, will not be tolerated. The consequences for bullying may include, but are not limited to, the following:

1. Counselling:

In less severe cases, the individuals involved may be required to participate in counselling sessions to address the underlying issues and find ways to resolve conflicts peacefully.

2. Parent/Guardian Involvement:

The parents or guardians of both the bully and the victim will be notified about the incident and involved in the resolution process. Cooperation between the school and parents/guardians is essential to create a supportive environment for the students.

3. Disciplinary Actions:

Depending on the severity and frequency of the bullying behavior, disciplinary actions may be taken. These actions can range from verbal warnings and loss of privileges to detention, suspension, or even expulsion from the school, following the school's disciplinary policy.

4. Restorative Practices:

In certain cases, restorative practices may be implemented, where the individuals involved, along with relevant school staff and parents/guardians, engage in a process of repairing the harm caused by the bullying incident. This process encourages empathy, understanding, and accountability.

5. Legal Consequences:

In extreme cases, where the bullying behavior violates local, state, or federal laws, legal authorities may be involved, and appropriate legal action may be taken against the perpetrator.

It is important to note that the consequences may vary based on the severity and circumstances of each bullying incident. Walker Memorial Academy prioritizes the well-being and safety of all students, and we encourage students, parents, and staff to report any instances of bullying promptly.

Walker Memorial Academy Policy on Inappropriate Displays of Affection Between Students

At Walker Memorial Academy, we strive to create a safe and respectful learning environment for all students. Inappropriate displays of affection between students can disrupt the educational atmosphere and may be perceived as inappropriate or uncomfortable by others. This policy addresses the expectations and consequences related to displays of affection within the school premises.

1. Definition of Inappropriate Displays of Affection:

a. **Inappropriate Behavior:** Inappropriate displays of affection refer to any physical contact or behavior between students that exceeds the boundaries of respectful and appropriate interaction. This includes, but is not limited to, kissing, intimate touching, inappropriate embraces, or any behavior that makes others feel uncomfortable or violated.

2. Expectations and Guidelines:

a. **Respectful Boundaries:** Students are expected to maintain respectful boundaries and conduct themselves in a manner that promotes a comfortable and inclusive learning environment for everyone.

b. **Appropriate Interactions:** Students are encouraged to engage in appropriate interactions that demonstrate kindness, respect, and consideration for others, while avoiding behavior that may be deemed inappropriate or offensive.

c. **Awareness of Surroundings:** Students should be mindful of their surroundings and ensure that their behavior does not negatively impact the learning environment or make others uncomfortable.

3. Consequences:

a. **Verbal Warning:** In cases of minor or isolated incidents, a verbal warning may be issued to the students involved, emphasizing the inappropriateness of their behavior and the need for respectful conduct.

b. **Parent/Guardian Notification:** If the behavior persists or is deemed more serious, parents/guardians will be notified, and a discussion will take place to address the issue and seek their support in reinforcing appropriate behavior.

4. Disciplinary Action: Continued or severe violations may result in disciplinary consequences.

These consequences may include, but are not limited to, detention, suspension, or other appropriate measures deemed necessary to address the behavior and maintain a safe environment for all students.

a. **Education and Counseling:** In addition to disciplinary actions, students involved in inappropriate displays of affection may be provided with education and counseling opportunities to foster an understanding of appropriate boundaries and relationships.

5. Reporting: Any student who witnesses or experiences inappropriate displays of affection is encouraged to report the incident to a teacher, counselor, or school administrator. The school will ensure that all reports are handled with sensitivity, confidentiality, and promptness.

6. Sensitivity and Respect: The school recognizes the importance of handling such incidents with sensitivity and respect for the privacy of the students involved. All investigations and actions taken will prioritize the well-being and dignity of the students while upholding the school's commitment to maintaining a safe and inclusive environment.

By adhering to this policy, we aim to create a school community where students can focus on their academic growth while fostering respectful interactions and relationships.

Walker Memorial Academy Sexual Harassment Policy

At Walker Memorial Academy, we are committed to maintaining a safe and respectful learning environment for all students. Sexual harassment is a serious violation that undermines this commitment. This policy outlines our definition of sexual harassment, reporting procedures, consequences for offenders, and protections for those reporting incidents.

1. Definition of Sexual Harassment:

Sexual harassment refers to unwelcome verbal, non-verbal, or physical conduct of a sexual nature that creates a hostile, intimidating, or offensive environment for an individual. This can include, but is not limited to, unwelcome sexual advances, requests for sexual favors, inappropriate comments, gestures, or physical contact.

2. Reporting Procedures:

a. **Reporting Incidents:** Students who experience or witness sexual harassment are strongly encouraged to report the incident promptly to a teacher, counselor, or school administrator. The person receiving the report will document the details and initiate appropriate investigations.

b. **Confidentiality:** Reports of sexual harassment will be handled with utmost confidentiality to protect the privacy of all parties involved, while ensuring a thorough investigation.

c. **Reporting Options:** Students have the option to report incidents to a trusted adult or directly to the school administration. If the reported incident involves the teacher or administrator, students should report to a different trusted adult or directly to the school principal.

3. Compliance with Florida Conference Policies: Walker Memorial Academy adheres to the policies and procedures outlined by the Florida Conference. In cases of reported sexual harassment, the school will follow the guidelines provided by the Conference to ensure proper handling and resolution of the matter.

4. Consequences for Offenders:

a. **Investigation:** All reported incidents of sexual harassment will be promptly and thoroughly investigated by the school administration. The investigation will include interviews with involved parties and any relevant witnesses, collection of evidence, and a fair assessment of the situation.

b. **Disciplinary Actions:** Students found responsible for engaging in sexual harassment may face disciplinary actions as outlined in the school's disciplinary policy. These consequences can include but are not limited to suspension or dismissal from Walker Memorial Academy, depending on the severity of the offense and in accordance with applicable laws and regulations.

c. **Legal Reporting:** In cases where sexual harassment may involve criminal behavior, the appropriate legal authorities will be notified.

5. Protection Against Retaliation: Retaliation against any person making a report of sexual harassment or participating in an investigation is strictly prohibited. Walker Memorial Academy will take necessary measures to protect individuals from any form of retaliation. Any acts of retaliation should be reported immediately, and appropriate action will be taken.

By implementing this Sexual Harassment Policy, we aim to foster a safe and respectful learning environment at Walker Memorial Academy. It is our collective responsibility to promote awareness, prevent sexual harassment, and respond effectively to any reported incidents.

Walker Memorial Academy Cheating and Plagiarism Policy

Academic integrity is a fundamental value at Walker Memorial Academy. We believe in fostering a culture of honesty, responsibility, and ethical behavior. Cheating and plagiarism undermine the principles of academic excellence and fairness. This policy applies to all students enrolled at Walker Memorial Academy and is designed to ensure a level playing field and uphold the integrity of our educational community.

1. Definition of Cheating and Plagiarism:

a. **Cheating:** Cheating refers to any act of dishonesty that gives a student an unfair advantage over others or compromises the integrity of the evaluation process. This includes, but is not limited to, copying another student's work, using unauthorized materials during tests or examinations, or seeking and providing unauthorized assistance.

b. **Plagiarism:** Plagiarism is the act of using someone else's words, ideas, or work without proper acknowledgement or citation. This includes, but is not limited to, copying and pasting from the internet, using published works without proper attribution, or submitting someone else's work as one's own.

2. Consequences of Cheating and Plagiarism:

a. **Academic Consequences:** Any student found guilty of cheating or plagiarism may face academic penalties, including but not limited to:

- Receiving a zero or reduced grade for the assignment or examination in question.
- Being required to redo the assignment or assessment under supervision.
- Receiving a failing grade for the course. b. **Disciplinary Actions:** In addition to academic consequences, disciplinary actions may be taken, based on the severity and frequency of the offense, following the school's disciplinary policy. These actions may include, but are not limited to:
 - Parent/guardian notification.
 - Loss of privileges, such as participation in extracurricular activities or school events.
 - Counseling or mentoring interventions.
 - Referral to appropriate school or district authorities.
 - Academic Record: Instances of cheating or plagiarism may be noted on a student's academic record, which can impact college applications, scholarships, and future educational opportunities.

3. Prevention and Education:

a. **Educating Students:** Walker Memorial Academy is committed to educating students about the importance of academic integrity and providing guidelines for proper citation and research practices. Students will receive instruction on avoiding plagiarism and understanding the consequences of cheating.

b. **Assignments and Assessments:** Teachers will design assessments and assignments that discourage cheating and plagiarism. This may include a variety of measures, such as unique questions, in-class assessments, oral presentations, research checkpoints, and the use of plagiarism detection software.

c. **Parent/Guardian Involvement:** Parents/guardians are encouraged to reinforce the values of honesty, integrity, and responsible academic behavior at home. They are also encouraged to engage in open dialogue with their child regarding the consequences of cheating and plagiarism.

4. Reporting and Investigation:

a. **Reporting:** Any suspicion or evidence of cheating or plagiarism should be promptly reported to a teacher, counselor, or school administrator.

b. **Investigation:** Reported cases will be thoroughly investigated, ensuring fairness and confidentiality for all parties involved. The investigation may involve interviews, examination of evidence, and collaboration with relevant staff members.

By adhering to this policy, we aim to maintain a culture of academic integrity, foster critical thinking skills, and promote a sense of personal responsibility among students at Walker Memorial Academy. Together, we can create an environment that values honesty, integrity, and the pursuit of knowledge.

Walker Memorial Academy Final Exam Policy for High School and Middle School Students

Final exams are an integral part of the assessment process at Walker Memorial Academy. They provide an opportunity for students to demonstrate their understanding of the course material, synthesize knowledge, and prepare for future academic endeavors. This policy applies to high school and middle school students and aims to ensure consistency, fairness, and academic rigor during final exams.

1. Scheduling and Administration:

a. **Exam Schedule:** Final exam dates and times will be communicated well in advance to students and parents/guardians. The schedule will be designed to allow sufficient time for preparation and avoid conflicts as much as possible.

b. **Exam Duration:** The duration of each final exam will be determined by the course instructor and communicated to students in advance. It is important for students to arrive on time and plan accordingly.

c. **Make-Up Exams:** Make-up exams will only be allowed for students with valid, documented reasons, such as illness or family emergencies. It is the responsibility of the student or parent/guardian to notify the school as soon as possible to arrange for a make-up exam.

2. Exam Expectations:

a. **Preparedness:** Students are expected to come to final exams fully prepared, having reviewed and studied the relevant course material.

b. **Academic Integrity:** Final exams must be completed independently, without unauthorized assistance from others or the use of unauthorized materials.

c. **Exam Rules:** Specific exam rules and guidelines, including rules regarding the use of electronic devices, calculators, or other resources, will be communicated to students prior to the exam.

3. Grading and Assessment:

a. **Weightage:** The weightage of final exams in the overall course grade will be determined by the course instructor and communicated to students at the beginning of the course.

b. **Evaluation Criteria:** The evaluation criteria for final exams will be clearly communicated to students in advance. This may include a breakdown of the topics or skills assessed and the format of the exam (e.g., multiple-choice, essay questions, practical assessments).

c. **Feedback:** Students will receive feedback on their performance in the final exams to help them identify areas of strength and areas that require further improvement.

4. Exam Preparation and Study Resources:

a. **Study Materials:** Teachers will provide students with appropriate study materials, including review guides, practice questions, and resources to support their exam preparation.

b. **Study Resources:** The school may offer study support resources, such as study groups, tutoring services, or academic workshops, to assist students in their exam preparation.

5. Exam Security:

a. **Exam Integrity:** To maintain exam integrity, students must adhere to the specified exam rules and guidelines. Any violation of exam rules, including cheating or plagiarism, will be subject to disciplinary consequences.

It is our belief that final exams provide a valuable opportunity for students to showcase their academic achievements and growth. By following this policy, we aim to create a fair and conducive environment for students to demonstrate their knowledge and skills while upholding the highest standards of academic integrity.

Walker Memorial Academy Drugs, Alcohol, and Vape Policy

Walker Memorial Academy is dedicated to providing a safe and healthy learning environment for all students. Our policy regarding drugs, alcohol, and vaping is designed to promote student well-being, discourage substance abuse, and maintain a conducive educational atmosphere. The following guidelines outline our policy:

1. Prohibition of Drugs and Alcohol:

a. **Possession and Use:** The possession, use, distribution, or being under the influence of illegal drugs or alcohol is strictly prohibited on school premises, during school-sponsored events, or while representing the school.

b. **Prescription Medications:** Students who require prescription medications must follow the school's medication policy and provide proper documentation from a medical professional.

2. Vaping and E-Cigarettes:

The use, possession, or distribution of vaping devices, e-cigarettes, or any related paraphernalia is strictly prohibited on school premises, during school activities, or while representing the school.

Health Risks: Vaping and e-cigarettes are not permitted due to potential health risks, including exposure to harmful chemicals and the impact on academic performance and overall well-being.

3. Consequences:

a. **Disciplinary Action:** Violations of the drugs, alcohol, and vape policy may result in disciplinary action, including but not limited to warnings, parent/guardian conferences, suspension, or expulsion, as deemed appropriate by the school administration.

b. **Educational Programs:** In addition to disciplinary measures, students who violate this policy may be required to participate in educational programs or counseling related to substance abuse prevention.

4. Reporting and Assistance:

a. **Confidential Reporting:** Students are encouraged to report any knowledge or suspicion of drug or alcohol use, or vaping, to a trusted staff member, teacher, or school administrator. Reports will be handled confidentially and with the utmost sensitivity.

b. **Support and Assistance:** The school is committed to providing support and assistance to students who may be struggling with substance abuse or related issues. Referrals to counseling services or appropriate resources may be made as necessary.

It is our collective responsibility to maintain a drug-free, alcohol-free, and vape-free environment that fosters student growth, safety, and well-being. By adhering to this policy, we aim to protect the welfare of our students and promote a positive educational experience.

Please refer to the school's student handbook or contact the administration for specific details and further clarification on our drugs, alcohol, and vape policy, including any additional resources or programs available to students and families.

Walker Memorial Academy Inspection and Search Policy

At Walker Memorial Academy, the safety and security of our students, staff, and school community are of utmost importance. As part of our commitment to maintaining a safe environment, we have established an inspection and search policy. The following guidelines outline our approach:

1. **Purpose and Scope:** a. **Safety and Security:** The primary purpose of inspections and searches is to ensure the safety, security, and well-being of all individuals within the school community, including students, staff, and visitors. b. **School Property:** This policy applies to all school-owned property, including but not limited to classrooms, lockers, desks, storage areas, and common areas.
2. **Authorization and Implementation:**
 - a. **Administrative Authority:** Authorized administrators or designated personnel, in compliance with applicable laws and regulations, have the authority to conduct inspections and searches when there is reasonable cause to believe that a violation of school policies, rules, or codes of conduct has occurred, or when there is a concern for the safety and well-being of individuals.
 - b. **Non-Intrusive Measures:** Inspections and searches may involve visual inspections, checking lockers, backpacks, personal belongings, or using metal detectors or other non-intrusive devices.
3. **Student Cooperation:**
 - a. **Expectation of Cooperation:** Students are expected to cooperate fully with authorized personnel during inspections and searches.
 - b. **Privacy Considerations:** Inspections and searches will be conducted with respect for student privacy and dignity to the extent reasonably possible under the circumstances.
4. **Notification and Documentation:**
 - a. **Notification:** Whenever practical, students will be informed of inspections and searches before they occur. However, in situations requiring immediate action or where providing prior notice may compromise safety or security, inspections and searches may be conducted without advance notice.
 - b. **Documentation:** Records will be maintained documenting the nature, purpose, and outcome of inspections and searches conducted.
5. **Contraband and Evidence:**
 - a. **Seizure of Contraband:** If prohibited or illegal items are discovered during an inspection or search, such items may be confiscated, and appropriate disciplinary or legal action may be taken in accordance with school policies and applicable laws.
 - b. **Reporting to Authorities:** In cases involving illegal or dangerous items, school administration may report such incidents to law enforcement authorities as required by law.

It is important for students, parents, and staff to understand and comply with our inspection and search policy. By doing so, we strive to create a safe and secure environment that promotes learning and personal development.

Please refer to the school's student handbook or contact the administration for specific details and procedures regarding inspections and searches, including any additional protocols or guidelines applicable to particular situations or circumstances.

Walker Memorial Academy Suspension Policy

Walker Memorial Academy is committed to maintaining a safe and respectful learning environment for all students, faculty, and staff members. The following policy outlines the guidelines and procedures regarding suspensions:

1. Grounds for Suspension:

a. **Serious Offenses:** Suspension may be imposed for serious violations of school policies, rules, or codes of conduct that significantly disrupt the learning environment or pose a threat to the safety of individuals.

b. **Harm to Others:** Suspension may also be considered for actions that cause harm to another student, faculty member, or the school facilities.

2. Duration of Suspension:

a. **Maximum Suspension Period:** The maximum duration of a suspension will not exceed 10 school days.

3. Academic Responsibilities:

a. **Homework During Suspension:** Students are responsible for completing assigned homework during the suspension period.

b. **Non-Excused, Late-Work Policy:** The non-excused, late-work policy of the respective teacher(s) will apply to homework assignments during the suspension period.

4. Suspension Determination:

a. **Administrative Decision:** The decision to suspend a student rest with the school administrators after a thorough investigation of the incident and considering any applicable school policies.

b. **Due Process:** Students involved in disciplinary proceedings will be provided with an opportunity to present their side of the story and provide any relevant information or evidence before a suspension is imposed.

It is essential for all members of the school community to understand and respect the guidelines outlined in this suspension policy. Walker Memorial Academy is committed to working with students to address disciplinary issues effectively, promoting personal growth, and encouraging positive behavior.

Walker Memorial Academy Expulsion Policy

At Walker Memorial Academy, we strive to maintain a safe and respectful learning environment for all students, faculty, and staff members. The following policy outlines the guidelines and procedures regarding expulsion:

1. Grounds for Expulsion:

a. **Serious Offenses:** Expulsion may be considered for students who commit severe violations of school policies, rules, or codes of conduct that pose a significant threat to the safety and well-being of individuals within the school community.

b. **Examples of Expulsion Offenses:** Expulsion may be imposed for, but not limited to, the following offenses: satanic rituals, theft, sexual harassment, possessing weapons, causing serious injury, cheating, or plagiarism.

2. Expulsion Determination:

a. **School Board Decision:** The decision to expel a student rest with the school board after a thorough investigation and due process.

b. **Review and Deliberation:** The school board will carefully review the circumstances surrounding the offense, taking into consideration the severity of the incident, any mitigating factors, and the best interests of the school community.

3. Duration of Expulsion:

a. **Minimum Duration:** Expulsion will result in the removal of the student from Walker Memorial Academy for a minimum of one semester.

b. **Reevaluation:** At the end of the expulsion period, the student and their family may request a reevaluation by the school board to determine if reenrollment is possible.

It is essential for all members of the school community to understand the seriousness of the offenses that may lead to expulsion. Walker Memorial Academy is committed to providing a safe and nurturing environment for all students, and the expulsion policy reflects our dedication to maintaining such an environment.

Parent Grievance Procedures

The Common goal of Christian teachers and parents can be more readily achieved when a friendly, open relationship exists between the home and the school. When a problem arises between parents and teachers, the following reconciliation procedures, based on Matthew 18 and 1 Corinthians 6 should be used for resolving the problems:

- Step One:*** The parent should first meet privately and confidentially with the teacher and attempt to resolve the problem.
- Step Two:*** If the problem is not resolved, the parent should ask the school administration to become involved.
- Step Three:*** If the problem is still not resolved, the parent may request that the school board chairperson work with the administration to bring about a resolution.
- Step Four:*** If the problem is still not resolved, the parent may send a written request for a hearing before the school board.
- Step Five:*** If the problem still is not resolved, the parent may request the Conference Superintendent of Education to assist in bringing about a resolution.
- Step Six:*** If the problem is still not resolved, the matter may be taken to the Florida Conference K-12 Board. The decision at this level shall be considered final.

Walker Memorial Academy Lifestyle and Sexual Preference Policy

At Walker Memorial Academy, we are committed to providing a Christ-centered education in alignment with our Christian values and beliefs. Our policies regarding lifestyle and sexual preference are guided by these principles:

1. Respect and Non-Discrimination:

a. We strive to create a safe and inclusive environment where every student is treated with respect, dignity, and fairness.

2. Biblical Teachings:

a. As a Christian academy, our curriculum and instruction are based on biblical teachings. We believe in upholding the biblical principles of love, compassion, and grace in all aspects of life.

b. Our teachings promote abstinence until marriage and the understanding of marriage as a union between one man and one woman.

3. Personal Conduct and Lifestyle Choices:

a. We expect students, staff, and faculty members to adhere to a code of conduct that reflects our Christian values and principles.

b. While we recognize that individuals may have differing personal beliefs and experiences, we expect students to align their lifestyle choices with the teachings and values of the Seventh Day Adventist Church.

4. Pastoral Guidance and Support: a. We provide pastoral guidance and support to students who may have questions or struggles regarding their personal identity or sexual orientation. Pastoral counselors are available to offer guidance, prayer, and emotional support to students who seek it, while respecting confidentiality and privacy.

5. Parental Partnership:

a. We believe in working collaboratively with parents or guardians to address matters related to personal beliefs, values, and lifestyle choices.

b. We encourage open and respectful communication between parents, students, and the school to foster understanding and unity within the school community.

It is important to note that our policies are designed to reflect our Christian identity and values, while also promoting a supportive and inclusive environment for all students. We are committed to treating each individual with love, understanding, and compassion, recognizing the inherent worth and dignity of every person.

Walker Memorial Academy Volunteer Fingerprinting Policy

Walker Memorial Academy recognizes the importance of maintaining a safe and secure environment for our students. In accordance with Florida state law, certain volunteers are required to undergo Level II fingerprinting. The following policy outlines our guidelines for volunteer fingerprinting:

1. Requirement and Purpose:

- a. **Mandatory Fingerprinting:** Certain volunteers, as determined by the school administration, are required to undergo Level II fingerprinting as mandated by Florida state law.
- b. **Background Check:** The purpose of fingerprinting is to conduct a comprehensive background check to ensure the safety and well-being of our students.

2. Volunteer Categories:

- a. **Eligible Volunteers:** The school administration will identify the specific categories of volunteers who are required to undergo fingerprinting. This may include volunteers who have direct contact with students or are involved in activities where close supervision and interaction with students occur.

3. Cost and Payment:

- a. **Volunteer Responsibility:** Volunteers required to undergo Level II fingerprinting will be responsible for covering the associated fingerprinting fees.
- b. **Payment Process:** Volunteers will be provided with information on the fingerprinting service provider and the payment process. It is the responsibility of the volunteer to submit payment directly to the service provider.

4. Confidentiality and Record Keeping:

- a. **Confidentiality:** All fingerprinting records and background check information will be treated with utmost confidentiality and will only be accessible to authorized personnel involved in the volunteer screening process.
- b. **Record Keeping:** The school administration will maintain accurate records of the volunteer fingerprinting process in accordance with applicable laws and regulations.

By adhering to this policy, Walker Memorial Academy aims to ensure the safety and security of our students while complying with Florida state laws regarding volunteer fingerprinting.

Walker Memorial Academy Child Abuse Reporting Policy

Walker Memorial Academy is committed to ensuring the safety and well-being of all students. As mandated reporters, our teachers and staff play a crucial role in identifying and reporting suspected cases of child abuse or neglect. The following policy outlines our guidelines for reporting child abuse:

1. Mandated Reporting:

a. **Obligation:** All teachers and staff members are considered mandated reporters and have a legal obligation to report suspected cases of child abuse or neglect.

b. **Definition:** Child abuse includes physical abuse, sexual abuse, emotional abuse, and neglect.

2. Reporting Procedures:

a. **Observation of Suspected Abuse:** If a teacher or staff member suspects that a student may be a victim of child abuse or neglect, they should immediately report their concerns to the designated authority within the school, such as the principal, counselor, or other designated personnel.

b. **Documentation:** Detailed documentation of any observed signs, incidents, or conversations related to the suspected abuse should be recorded and provided to the designated authority.

c. **Confidentiality:** All reports and information related to child abuse must be handled with utmost confidentiality and shared only with relevant individuals involved in the investigation and reporting process.

3. Reporting to Authorities:

a. **Florida Reporting Laws:** Reporting procedures will follow the guidelines and requirements set forth by Florida state laws regarding the reporting of child abuse or neglect.

b. **Appropriate Authorities:** The designated authority within the school will promptly report suspected cases of child abuse to the appropriate child protective services agency or law enforcement agency as required by law.

4. Protection and Non-Retaliation:

a. **Whistleblower Protection:** Walker Memorial Academy will provide protection against retaliation for employees who make good faith reports of suspected child abuse or neglect.

b. **Anonymous Reporting:** Anonymous reporting mechanisms may be available for individuals who wish to report suspected child abuse while maintaining their confidentiality.

By adhering to this policy, Walker Memorial Academy aims to fulfill its responsibility in safeguarding the well-being of students and promoting a safe learning environment. We value the commitment of our teachers and staff as mandated reporters in reporting suspected cases of child abuse or neglect.

Please refer to the school's employee handbook or consult with the designated authority for specific details and procedures regarding reporting child abuse and related protocols.

Walker Memorial Academy Student Medication Policy

In compliance with legal requirements and to ensure the safety and well-being of our students, Walker Memorial Academy has established the following policy regarding the administration of student medication:

1. Administration of Medication:

- a. **Parent/Guardian Consent:** All medication, both prescription and over the counter, must be accompanied by written consent from a parent or guardian. This consent should include the student's name, the name of the medication, dosage instructions, and any relevant medical information.
- b. **School Administration Control:** All medications brought to school by students must be kept in a designated location, typically the school office or health center, under the control and supervision of authorized school personnel.
- c. **Self-Administration:** In certain circumstances and with the approval of the parent/guardian, students may be allowed to self-administer medication under the supervision of designated school staff. This authorization will be granted on a case-by-case basis, considering factors such as the student's age, maturity level, and ability to follow proper medication protocols.

2. Medication Storage and Safety:

- a. **Proper Labeling:** All medications must be in their original containers, clearly labeled with the student's name, medication name, dosage, and any special instructions.
- b. **Storage:** Medications requiring refrigeration or special storage conditions will be stored appropriately in consultation with the school nurse or designated staff member.
- c. **Accessibility:** Medications will be stored securely, and access will be limited to authorized school personnel for administration purposes only.

3. Administration Procedures:

- a. **Trained Personnel:** Only authorized school personnel, such as school nurses or trained staff members, will administer medication to students.
- b. **Medication Schedule:** Medications will be administered according to the prescribed schedule provided by the healthcare provider or as directed on the medication label.
- c. **Documentation:** Each medication administration will be recorded, including the date, time, medication name, dosage given, and the name of the staff member who administered the medication.

4. Emergency Medications:

- a. **Emergency Action Plans:** Students with known medical conditions requiring emergency medications, such as epinephrine auto-injectors or asthma inhalers, must have an individualized action plan in place. These emergency medications will be easily accessible to the student in case of emergencies, following proper protocols and guidelines.

- 5. Medication Disposal:** Unused or expired medications will be disposed of in accordance with local regulations and best practices to ensure safety and environmental responsibility.

It is important for parents/guardians to communicate with the school regarding their child's medication needs and provide accurate and updated information. By implementing this Student Medication Policy, Walker Memorial Academy aims to prioritize the health and well-being of our students and maintain compliance with applicable laws and regulations regarding medication administration.

Awards at Walker Memorial Academy

“The Walk” Excellence in the Pursuit of Spiritual Life Award

Description:

The Spiritual Life Excellence Award is a prestigious honor bestowed upon a student at Walker Memorial Academy who exemplifies exceptional qualities of spiritual growth, compassion, and dedication to fostering a harmonious and spiritually enriching community within the school. This award celebrates individuals who have not only deepened their own spiritual journey but have also positively influenced the lives of their peers through their actions, attitude, and commitment to spiritual values.

Characteristics of the Recipient:

Spiritual Depth: The recipient of the Spiritual Life Excellence Award should demonstrate a profound and genuine connection to their faith, showcasing a continuous effort to deepen their understanding of Christian principles and further their walk with Christ.

Compassion and Empathy: Following the example of Jesus they should showcase a sense of empathy and compassion for others, consistently offering support and kindness to those in need, thereby creating an atmosphere of love and acceptance within the school community.

Leadership: The awardee should be a role model, inspiring their fellow students to pursue spiritual growth and fostering an environment where everyone feels encouraged to explore their Christian faith and beliefs.

Service: They should actively engage in community service projects that reflect their commitment to being a Christ like example.

The recipient of the Spiritual Life Excellence Award is a student who embodies these characteristics and actively contributes to the spiritual well-being of the Walker Memorial Academy community. They serve as a shining example of how one's Christian journey can influence and uplift the lives of those around them, fostering a sense of unity, love, and spiritual growth among their peers.

This award recognizes not only their personal Christian growth but also their invaluable role in being a Christ like example and nurturing the spiritual fabric of the school. It is a testament to their dedication to creating a more campus environment in alignment with the testimony of Jesus Christ.

Application Process:

Students are typically nominated for this award by the faculty and staff of Walker Memorial Academy based on their academic performance and overall contributions to the school community. The selection committee reviews these nominations and selects deserving candidates.

The Walker Memorial Academy Excellence in Leadership Award

Description:

The Walker Memorial Academy Student Leadership Award is a prestigious recognition that celebrates outstanding leadership, character, and commitment within our academic community.

Characteristics of the Recipient

To be eligible for the Walker Memorial Academy Student Leadership Award, candidates must demonstrate exemplary qualities of leadership, service, and character throughout their academic journey. These qualities are assessed through a holistic evaluation of their contributions to the school, fellow students, and the community. Nominees should embody the values and ideals dear to Walker Memorial Academy, including integrity, generosity, cheerfulness, and innovation.

Criteria:

The selection process for this distinguished award is highly competitive. Nominations can be made by faculty members, staff, and fellow students, who recognize the exceptional leadership qualities and achievements of their peers. The selection committee, comprised of faculty and staff members, carefully reviews each nomination, considering the following criteria:

Demonstrated Leadership: The nominee must have exhibited exceptional leadership skills both within the school and in external community initiatives. This could include leading student organizations, volunteering, or spearheading projects that make a positive impact.

Character and Integrity: Candidates should exemplify the highest ethical and moral standards. Their actions and decisions should reflect a commitment to honesty, respect, and empathy.

Academic Excellence: Strong academic performance and a dedication to learning are essential. Nominees should balance their leadership roles with a commitment to their studies.

Community Engagement: Active involvement in community service, extracurricular activities, and initiatives that promote positive change is highly valued.

Innovation and Creativity: Demonstrated innovative thinking, problem-solving, and the ability to inspire others with fresh ideas and approaches.

Application Process:

Students are typically nominated for this award by the faculty and staff of Walker Memorial Academy based on their academic performance and overall contributions to the school community. The selection committee reviews these nominations and selects deserving candidates.

Walker Memorial Academy Pursuit of Excellence in Athletics Award

Description:

The Walker Memorial Academy Pursuit of Excellence in Athletics Award is a prestigious honor that recognizes students who embody the ideal blend of athletic prowess, character development, and academic commitment. This award goes beyond just celebrating athletic achievements; it seeks to commend individuals who have demonstrated a holistic dedication to their personal growth and development.

Characteristics of Recipient:

Candidates for this award display outstanding athletic accomplishments, showcasing their skills, determination, and dedication on the field, court, or track. However, this recognition doesn't stop at sports. It also considers the character traits these individuals have developed throughout their athletic journey—qualities such as sportsmanship, teamwork, leadership, and resilience.

Furthermore, the Pursuit of Excellence in Athletics Award places a strong emphasis on academics. Recipients of this award are not only star athletes but also exemplary students who excel in their studies, demonstrating a commitment to achieving excellence both on and off the playing field. They represent the perfect balance between physical prowess and intellectual growth.

In essence, the Walker Memorial Academy Pursuit of Excellence in Athletics Award celebrates individuals who embody the school's core values of athleticism, character, and academics. It recognizes those who have not only achieved remarkable success in sports but have also grown into well-rounded individuals who inspire their peers and contribute positively to the school community.

Application Process:

Students are typically nominated for this award by the faculty and staff of Walker Memorial Academy based on their academic performance and overall contributions to the school community. The selection committee reviews these nominations and selects deserving candidates.

Honor Roll System for Walker Memorial Academy Middle School and High School

Categories:

- Principal's Honor Roll: Students who achieve a GPA of 3.90-4.0.
- High Honor Roll Students who achieve a GPA between 3.75-3.89
- Honor Roll: Students who achieve a GPA between 3.25-3.74

Eligibility Criteria:

To be eligible for the honor roll, students must be enrolled full-time at Walker Memorial Academy. Students must have completed at least one full semester to be considered for the honor roll.

Calculation of GPA:

GPA will be calculated based on the standard grading scale:

- A = 4.0
- A- = 3.7
- B+ = 3.3
- B = 3.0
- B- = 2.7
- C+ = 2.3
- C = 2.0
- C- = 1.7
- D+ = 1.3
- D = 1.0
- F = 0.0

Frequency:

Honor roll recipients will be recognized at the end of the first and second semester.

H.S. Graduation Academic Recognition

Graduation honors must be determined prior to completion of the school year. Therefore a student's 7th semester cumulative GPA is utilized to determine academic status. The final semester will not be considered regular recognition.

Recognition at Graduation	Cumulative GPA
Honors (Red Cord)	3.00-3.49
High Honors (Silver Cord)	3.50-3.74
Highest Honors (Gold Cord)	3.75-4.00

Grading Scale

Percent	Letter	GPA	Weighted GPA (Honors Courses)
100-93	A	4.00	5.00
92-90	A-	3.67	4.67
89-87	B+	3.33	4.33
86-83	B	3.0	4.0
82-80	B-	2.67	3.67
79-77	C+	2.33	3.33
76-73	C	2.00	2.0
72-70	C-	1.67	1.67
69-67	D+	1.33	1.33
66-63	D	1.0	1.0
62-60	D-	0.67	.67
59-0	F-	0.00	0

Graduation Requirements

Successfully Complete Required Courses:

Students must successfully complete all required courses as outlined by the curriculum standards of Walker Memorial Academy. These courses are designed to provide a comprehensive education across various subject areas.

Full-Time Attendance in Senior Year:

Students must be enrolled full-time and attend at least four classes for the entire senior year. Consistent attendance is crucial for academic success and fulfilling graduation requirements.

Community Service Hours:

Students are required to complete a total of 100 hours of community service throughout their high school years, with a minimum of 25 hours completed for each year in attendance. Community service fosters civic engagement and personal growth, preparing students to be responsible members of society.

Settle Financial Obligations:

All financial obligations with Walker Memorial Academy must be settled in full. This includes tuition fees, extracurricular activity fees, and any other outstanding payments.

Academic Performance Requirements:

At the end of the senior year, students must meet minimum GPA and credit recovery requirements to earn a diploma and participate in graduation ceremonies.

Students must complete a credit of Bible, obtained through an accredited secondary SDA program, for every year enrolled in an SDA school.

Seniors not completing the graduation requirements by graduation must complete the required courses with a passing grade by July 31 to be considered a member of the graduating class. The transcript and diploma date will reflect the course completion date as the graduation date.

Students failing to meet the minimum GPA or credit recovery requirements necessary for diploma issuance will not be allowed to march or participate in graduation programs.

Depending on their academic performance, students may be issued either a Certificate of Completion or a Certificate of Attendance:

Certificate of Completion: Awarded to students who have met the minimum credits earned requirement but have failed to meet the minimum 2.0 cumulative GPA.

Certificate of Attendance: Issued to students who have failed to meet both the minimum credits earned requirement and the minimum 2.0 GPA.

Incomplete Work Policy:

Assignment of Incompletes:

Incompletes are only assigned when students have outstanding work due to extenuating circumstances beyond their control. Examples include a death in the family, prolonged illness, or other significant personal emergencies.

Handling Outstanding Work:

If students have outstanding work or incompletes without valid extenuating circumstances, they will receive a zero (0%) percent in the gradebook.

The zero will remain until the assignment is completed and graded.

Exceptions are made for students to make up work within the allotted time due to school-sponsored events.

Pending Designation (P) in the Gradebook:

A designation of "P" for pending can be entered in the gradebook for incomplete work.

This serves as a notification to both students and parents that there is work that needs to be made up.

The "P" designation ensures transparency and accountability regarding outstanding assignments.

Accountability and Communication:

Teachers will communicate with students and parents regarding any incomplete work and provide guidance on how to make up assignments.

It is the responsibility of the student to promptly address any incomplete work and submit it within the specified timeframe.

Resolution of Incomplete Work:

Students are expected to complete outstanding assignments within a reasonable timeframe determined by the teacher.

Failure to submit incomplete work within the allotted time may result in academic consequences, including a final grade deduction.

Student Records:

Ownership: All student records belong to Walker Memorial Academy. This means that the academy retains control and responsibility over these records.

Release to Parents/Guardians: Copies of student records may be provided to parents/guardians, but this is solely at the discretion of the Academy.

Release Contingent on Payment: Before any documents are released, full payment of financial obligations must be made. This suggests that outstanding financial matters must be settled before access to records is granted.

Sharing with Adventist Universities: Walker Memorial Academy may share student academic data and contact information with Adventist universities. This sharing of information is intended to assist these universities in their recruiting efforts and in making scholarship determinations for students.

Dropping / Adding Courses:

Any changes made to a student's course schedule after classes begin must follow these guidelines:

- Students considering a course change should discuss it with the school Registrar and complete a schedule-change form.
- Schedule changes cannot be made in the second semester of a two-semester course even if requested in the drop period of the second semester.
- Students who wish to drop a course within the first two weeks of the semester may do so without a grade being recorded for that course. Students must obtain approval from their parents, and Registrar.

Admissions:

Eligibility Criteria:

All students must be under 20 years old prior to the day of graduation.
Grade 12 students must be enrolled full-time and attend both semester 1 and semester 2. Seniors will not be accepted for the second semester only.

Application Process:

Complete the online application form.
Pay the required application fee.
Upload the following required documents:
Official transcripts from previous schools attended.
Birth certificate or other proof of age.
Any other documents requested by the academy.
Submit two recommendations from teachers, counselors, or other academic professionals who can attest to your abilities and character.

Probationary Status:

All new students admitted to Walker Memorial Academy will be placed on probationary status for the first nine weeks of the school year.
During the probationary period, students will be closely monitored for academic performance and behavioral concerns.
Students on probation may be dismissed from the school for any unforeseen academic issues or behavioral concerns that arise during this period.

Admissions Decision:

Once all application materials have been received and reviewed, the admissions committee will make a decision regarding acceptance.
Acceptance decisions will be communicated to applicants in a timely manner.
Accepted students will be provided with further instructions regarding enrollment and orientation procedures.

At Walker Memorial Academy, we are committed to providing a challenging and enriching educational experience for all students. Our admissions policy reflects our dedication to maintaining a diverse and inclusive community while upholding high standards of academic excellence and personal integrity.

If you have any questions about the admissions process or eligibility criteria, please do not hesitate to contact the admissions office for assistance. We look forward to welcoming you to our school community.